

**NATIONAL CLIMATE ASSESSMENT AND DEVELOPMENT ADVISORY COMMITTEE**  
**MEETING MINUTES**  
**MONDAY 9 SEPTEMBER 2013, 3-5PM EDT**  
**TELEPHONE MEETING**

**WELCOME**

*Dr. Jerry Melillo, Marine Biological Laboratory and NCADAC Chair*

Jerry Melillo welcomed the NCADAC members and opened the meeting. Dr. Melillo requested that Kathy Jacobs and staff members be allowed to participate in discussions of the committee as necessary, and the request was approved by consensus.

**UPDATE ON REVIEW PROCESS AND NRC REVIEW**

*Ms. Kathy Jacobs, Office of Science and Technology Policy and National Climate Assessment Director*

Kathy Jacobs said that 5pm on the day of the NCADAC meeting was the deadline for National Research Council (NRC), NCADAC, and federal government comments on the Revised Draft Third NCA made available on August 7, 2013. Starting on Sept 10, 2013, staff was to work on binning comments and preparing responses with convening lead authors (CLAs). Staff, CLAs, editors, and Report Integration Team members will have conversations over the next couple of weeks to revise chapters, and plan to make an updated version of the draft available for NCADAC review prior to the October 1-2 meeting. A revised Government Review Draft is scheduled for transmittal to the government at the end of October, which will start a separate review process. Photographs are still in the selection process, and graphics have mostly been updated and reinserted, though some are still being finalized. We will have as many updates as possible done in time for the version of report (including sample chapters of the Highlights document) posted prior to the next NCADAC meeting, but changes are still expected after that.

The NRC review panel held a meeting on August 28, 2013 to discuss the panel's reaction to responses to their comments in association with the August 7, 2013 Revised Draft Third NCA. The meeting included a brief overview by Gary Yohe about how the NCA team responded to consensus comments, a status update, and plans for moving forward. Members of the NRC review panel provided perspective on whether they thought their individual and the NRC panel consensus comments were responded to. The summary outcome was that the August 7, 2013 revisions were a massive step forward; the NCA authors in general were very responsive; and there were a number of individual cases in which panel members had additional comments. The co-chairs have since received a written overview from NRC which can be made available to authors and NCADAC members.

**ATTENDANCE FOR CONFIRMATION OF QUORUM**

*Ms. Kathy Jacobs, Office of Science and Technology Policy and National Climate Assessment Director*

Attendance of a quorum was confirmed.

## REQUEST TO ALLOW EXECUTIVE SECRETARIAT TO AMEND NCA REPORT TIMELINE

*Dr. Gary Yohe, Wesleyan and NCADAC Vice-Chair*

*Ms. Kathy Jacobs, Office of Science and Technology Policy and National Climate Assessment Director*

Gary Yohe said that the NCADAC was being requested to allow the Executive Secretariat to manage and coordinate adjustments to the report schedule as needed. The comment period for NCADAC and the agencies on the NCA Report was to close at 5pm the day of the meeting, and it was unknown how many comments of what type might be expected. In order to keep the report moving forward, the Executive Secretariat would like to be able to make adjustments to the schedule if necessary.

Approval of the final report will take place in March, just prior to release by the White House. The Executive Secretariat is not anticipating changes in release date for final report. Consistent with the existing timeline, the NCADAC will be asked at the October meeting to allow the Executive Secretariat to manage and coordinate the finalization and delivery of the Government Review Draft.

### Decision

The NCADAC decided by consensus to allow the Executive Secretariat to manage and coordinate amendments to the NCA Report Timeline for delivery of the Government Review Draft as needed to cope with the volume and/or complexity of comments from the Federal Agencies.

## REQUEST FOR APPROVAL OF SUSTAINED ASSESSMENT SPECIAL REPORT

*Ms. T.C. Richmond, VanNess Feldman GordonDerr and NCADAC Vice-Chair*

T.C. Richmond reminded the group that at the July NCADAC meeting, a path forward on the Sustained Assessment Special Report was approved. Based on comments from the July meeting and those received afterwards, a revised draft was posted on the Resources site August 9, 2013 for NCADAC review. A second round of new comments was submitted, and the co-chairs worked with the Sustained Assessment Special Report Working Group and the commenters to resolve all comments and post a version for approval on September 4, 2013. The proposed decision was for the co-chairs to oversee final edits (e.g., addition of a title page) and transmit the report to the NOAA Administrator. A cover letter from the co-chairs will accompany the submission to NOAA, and will be a pro-forma letter that may repeat conclusions but not identify any separate prioritization.

Jerry Melillo thanked the CLAs, Jim Buizer, Paul, Fleming, and Sharon Hays. Dr. Melillo stated that no one had expressed any concerns about achieving consensus on the revised draft, and he would like to move forward with a decision to adopt the report as a NCADAC product.

### Decision

The NCADAC approved by consensus the Predecisional SASRWG Draft Sustained Assessment Special Report, dated September 4, 2013 and adopts it as a NCADAC product. NCADAC requests that the Co-Chairs oversee final edits and transmit the report to the government through the NOAA Administrator.

## **TOPICS FOR OCTOBER MEETING**

*Ms. Kathy Jacobs, Office of Science and Technology Policy and National Climate Assessment Director*

Kathy Jacobs stated that the main topic of the October 1-2 NCADAC meeting is expected to be discussion of any issues in order to provide guidance to the Executive Secretariat on how to finalize the Third NCA Report. Agencies were reviewing the Revised Draft (through 5pm on September 9, 2013) to identify any substantive issues that could impede agency clearance in the subsequent formal review. The October meeting will also include a presentation on state of the Indicators system (though the decision on which indicators to include in the pilot indicator system will be made at a later NCADAC teleconference meeting in November). The October NCADAC meeting will also include a discussion of the overall timeline.

## **PUBLIC COMMENT**

*Dr. Cynthia Decker, NOAA, Designated Federal Official*

*Dr. Kandis Wyatt, NOAA NESDIS, Designated Federal Official (Alternate)*

Cynthia Decker opened the public comment period. No members of the public offered comments and the public comment period was closed.

## **CLOSING AND SCHEDULE OF UPCOMING MEETINGS**

*Dr. Gary Yohe, Wesleyan and NCADAC Vice-Chair*

Gary Yohe summarized decisions reached at the meeting:

- 1) NCADAC decided by consensus that the Executive Secretariat should manage and coordinate revisions to the NCA timeline for submission of the Government Review Draft.
- 2) The Sustained Assessment Special Report was approved by consensus.
- 3) The next and likely final in-person NCADAC meeting for the Third NCA Report will be October 1-2, 2013 in Washington, DC.

The meeting was adjourned at 4 PM.

## APPENDIX A: ATTENDEES

## Non-Federal NCADAC Members in attendance

Name	Affiliation
James Buizer	University of Arizona
Lynne Carter	Louisiana State University
F. Stuart (Terry) Chapin	University of Alaska
Jan Dell	ConocoPhillips
Paul Fleming	Seattle Public Utilities
Guido Franco	California Energy Commission
David Gustafson	Monsanto Company
David Hales	Second Nature
Sharon Hays	Computer Sciences Corporation
Mark Howden	Australian CSIRO
Anthony (Tony) Janetos	Boston University
Jo-Ann Leong	University of Hawaii
Rezaul Mahmood	Western Kentucky University
Jerry Melillo	Marine Biological Laboratory
Richard Moss	Joint Global Change Research Institute
Susanne Moser	Susanne Moser Research & Consulting
Phil Mote	Oregon State University
Marie O'Neill	University of Michigan
Jayantha Obeysekera	South Florida Water Management District
Lindene Patton	Zurich Financial Services
Sara Pryor	Indiana University
John Posey	East-West Gateway Council of Governments
Terese (T.C.) Richmond	Van Ness Feldman GordonDerr
Andrew Rosenberg	UNH and Union of Concerned Scientists
Henry (Gerry) Schwartz	HGS Consultants, LLC
Joel Smith	Stratus Consulting
Gary Yohe	Wesleyan University

**Federal NCADAC Ex-Officio Members in attendance**

<b>Name</b>	<b>Affiliation</b>
Virginia Burkett	U.S. Department of the Interior
John Laws (For Alice Hill)	U.S. Department of Homeland Security
Patricia Jacobberger-Jellison	National Aeronautics and Space Administration
Thomas Karl	NOAA/Subcommittee on Global Change Research
Andy Miller	EPA
Robert O'Connor	National Science Foundation
Margaret Walsh	USDA

**USGCRP, NOAA, and NCA Staff in attendance**

<b>Name</b>	<b>Affiliation</b>
Susan Aragon-Long	USGCRP (USGS)
Emily Cloyd	USGCRP
Cynthia Decker	NOAA
Alison Delgado	USGCRP (JGCRI)
Dave Easterling	NOAA
Ilya Fischhoff	USGCRP
Elizabeth Fly	NOAA and USGCRP
Bryce Golden-Chen	USGCRP
Kathy Jacobs	USGCRP (OSTP)
Melissa Kenney	NOAA
Fred Lipschultz	USGCRP (NASA)
Glynis Lough	USGCRP
Julie Maldonado	USGCRP
Kandis Wyatt	NOAA

**Other attendees**

<b>Name</b>	<b>Affiliation</b>
Andrea Vittorio	Bloomberg BNA
Lisa Fleisher	Johns Hopkins School of Public Health