Sustained Assessment Special Report Proposal

NCADAC meeting
Nov 14-15, 2012
Reminder

A decision was taken at September NCADAC phone meeting to:

• Maintain a sustained assessment chapter in the synthesis report, and
• Produce a separate, more detailed sustained assessment “special report”

This will be the first NCADAC report to emerge out of the sustained assessment process
Progress since September

• Staff and INCA - developed a proposed outline, timeline and authors for consideration by the NCADAC
• The NCADAC Executive Secretariat have also discussed outline, timeline and authors

Next Steps

• NCADAC input requested and adoption of approach
• Finalize and invite authors
• Begin work!
Proposed Process

Release to occur BEFORE the scientific synthesis report, so it can be referenced in that synthesis

No request for the Govt to adopt this report, it will be a NCADAC report
(this is typical for FACA reports)

Include an expert review (the exact nature of which can be further discussed)

Report will be ‘brief’ 20-50 pages, likely not printed

Will use much of the material already developed by the Working Group and author team in initial drafts

Given the nature of this report and topic, it is proposed that INCA could be a liaison for the authors in checking govt processes etc
Adoption of Approach and Author Selection

Aim: to reach consensus regarding the approach at this meeting

Following this meeting, the same process as for working groups and NCA authors selection is proposed:

• NCADAC members will receive a list of proposed authors and will be invited to provide, individually, suggestions for additional or authors

• The Executive Secretariat will discuss and reach consensus on the authors and then invite the authors to participate
Proposed Outline

• Executive Summary and key messages
• Introduction – Purpose and Scope of Document
• History of assessments, rationale for a sustained process and the ‘New Vision’
• Components of a sustained assessment
  – Foundational aspects
  – Special reports
• Organizing a sustained assessment process
  – Infrastructure, central and distributed capacity
• Implementing a sustained assessment approach
  – Roles and responsibilities of the federal government
  – Private, Academic, Foundation and NGO Partners
  – Knowledge Networks
  – Criteria for prioritization of activities
  – Need for ongoing support
• Early successes and opportunities
• Gaps and Needs
Proposed Timeline

Nov 14-15
- NCADAC approves approach, outline.
- Provides suggestions for additional/different authors by Nov 27

Nov 30
- E.S. sends final list of authors
- NCADAC has one week to object to new list

Dec 10
- Authors have agreed to serve.
- Two months to prepare report

Feb 15
- Draft of the report complete

Feb 15 – Mar 15
- NCADAC review. Send comments
- Call to agree that it is ready for expert review?

Mar 15
- Give to expert review panel
- Two month review

May 15-Jul 1
- Make revisions
- Webinars with NCADAC members to provide input on revisions (Jun 15-Jul1)

Jul 1
- NCADAC approval and adoption (via a call)
- Layout report

Aug 1
- Release as a NCADAC report