

Procedure for handling public comment

FOR CONSENSUS DECISION

1. Each comment will be logged in with some form of identification of the commenter (at a minimum, an email address) and will be assigned a number for tracking purposes. The web system will not allow anonymous comments.
2. Each comment (which may be grouped for response with similar comments) will be sent to an assigned responder (typically the CLAs) for an initial response.
(Options below)
3. Each initial response will be reviewed by a Review Editor who may consult with the CLAs to finalize the response.
4. The Final NCA Report publication will include all comments, accompanied by its assigned number **and the identification of the commenter**. The response to each comment will also be included in the Final NCA Report.

OPTIONS FOR DISCUSSION

- A. All comments will be sent to the assigned responders with only the assigned number.
- B. If requested by the commenter, each comment will be sent to the assigned responders with only the assigned number.
- C. The comments will be sent to the assigned responder with the identification of the commenter and the assigned number.