

**TIME AND RESPONSIBILITY SCHEDULE
For 2013 NCA Report**

(Version approved by NCADAC on May 13, 2013)

May 2013	June 2013	July 2013																																																																																																																																					
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DATE	EVENT	LEAD
11/14 - 11/15/2012	NCADAC Meeting	NCADAC
11/27/2012	Resolution of outstanding issues by small group (primarily Report Integration Team (RIT2)) Deadline for submission of comments from NCADAC members	Melillo, NCADAC
11/27/2012	Release of SLR scenario document by NOAA (already approved, will be public)	Waple
12/10/2012	Complete new draft incorporating RIT2 changes and NCADAC comments	Staff
12/14/2012	Finish coordination with CLAs on response to comments and changes and Receipt of CLA's consent from at least 1 per chapter by email, after contact from Exec Sec)	Staff Chairs
12/20/2012	Upload Decision Draft on Resource Site and update Comments Matrix	Staff
2013		
1/4/2013	Deadline for NCADAC comments (only in response to new material or previous comments that have NOT been adequately addressed, keeping in mind CLAs must agree to proposed changes)	NCADAC
1/10/2013	Approval of Climate Scenario documents (require approval before release of public draft)	Karl
1/11/2013	NCADAC Consensus Decision on release of Draft (teleconference) (doc is public, paper copy available at DFO office at NOAA) Close of Review Editor applications per FRN, selection to follow	NCADAC Chairs/ES
1/14/2013	Public Draft provided to NRC Upload Public Draft to public comment system website	Jacobs Waple
As soon as FRN published - 1/16	Start of Public Comment Period with FRN (must be at least 30 days)	DFO
4/12/2013	End of Public Comment Period; End of NRC review; comments delivered to NCADAC	Geller
4/22/2013	Comments distributed to CLAs as received and summarized (public and NRC comments)	Staff
4/26-27	Co-Chairs meeting to review comments and summary response plan	Chairs
5/13/2013	ES In-person meeting; followed by NCADAC telephone meeting	
6/4/2013	CLAs revisions based on comments are due	CLAs
6/8 to 7/7/2013	Review Editors review responses to comments (evaluating whether comments were appropriately addressed by CLAs – issues of cross-chapter coordination NOT addressed yet)	Review Editors
7/8 to 8/7/2013	Draft Report oversight review and revisions by ES (including cross chapter coordination)	ES
7/9-10/2013	NCADAC meeting (delegation of authority to be requested for ES to develop Revised Draft Report for submittal to NRC by 8/7/2013)	
Late July/2013	Briefing of Federal Agencies through CENRS on report status and responses to comments	Chairs/Jacobs/Kelly
8/7/2013	Revised Draft Report sent to NRC for review of responses to NRC comments; Revised Draft Report and Highlights is available to NCADAC members and Federal Agencies (via Ex Officio) for review	Jacobs NCADAC
9/9/2013	2 nd NRC review complete – phone or in-person report	Geller
TBD 9/30 to 10/4/2013	NCADAC meeting to consider responses to comments on Draft Report and Highlights (delegation of authority to be requested for ES to develop Government Review Draft	NCADAC
10/9/2013	ES prepares Government Review Draft and Highlights in response to NRC, Federal Agencies, and NCADAC members' comments (process depends on nature of comment, but will involve CLAs and ES, at a minimum). Comments and responses in this phase will be available to NCADAC for review.	ES, CLAs & some NCADAC
10/23/2013	ES provides Government Review Draft and Highlights document to NSTC (via NOAA and SGCR)	NCADAC

11/06/ 2013	NSTC acknowledges proper FACA and IQA processes have been documented and submits Government Review Draft and Highlights document to OMB for interagency review	EOP
12/06 2013	OMB initiates Interagency review of Government Review Draft and Highlights document review via LRM (4 weeks maximum, possibly shorter)	EOP
2014		
1/06/ 2014	SGCR coordinates responses to Interagency review comments (by Federal members of the NCADAC/ agency authors) and prepares Draft Final Report and Highlights document (1 month)	EOP
1/20 2014	SGCR completes Draft Final Report and Highlights document	
1/30/ 2014	NSTC sign-off on Draft Final Report and Highlights document complete (not final layout, no interactive graphics)	NSTC
10/2013-2/2014	Web layout and printing	Easterling
3/2014	NCADAC Meeting to approve Final Third NCA Report and Highlights document	NCADAC
3//2014	Government Release of Third NCA Report and Highlights document	EOP

Acronyms:

CENRS: Committee on Environment, Natural Resources, and Sustainability, a committee of the NSTC
 CLA: Convening Lead Authors of the Draft Third National Climate Assessment
 DFO: Designated Federal Official in charge of NCADAC coordination
 EOP: Executive Office of the President
 ES: NCADAC Executive Secretariat
 FACA: Federal Advisory Committee Act
 IQA: Information Quality Act
 LRM: Legislative Referral Memoranda (i.e., "Agency signoff")
 NCA: National Climate Assessment
 NCADAC: National Climate Assessment and Development Advisory Committee
 NOAA: National Atmospheric and Oceanic Administration
 NRC: National Research Council, a panel of the NRC that will review the NCA
 NSTC: National Science and Technology Council, a Cabinet-level council under OSTP
 OMB: Office of Management and Budget
 OSTP: White House Office of Science and Technology Policy
 RIT2: NCADAC Report Integration Team, second round
 SGCR: Subcommittee on Global Change Research (i.e., the USGCRP Principals)
 SLR: Sea Level Rise
 NSTC: National Science and Technology Council, part of OSTP
 USGCRP: U.S. Global Change Research Program