

**TIME AND RESPONSIBILITY SCHEDULE
For Third NCA Report**

(For decision by NCADAC 20 February 2014)

February 2014							March 2014							April 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1							1			1	2	3	4	5
2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28		23	24	25	26	27	28	29	27	28	29	30			
							30	31												

DATE	EVENT	LEAD
2/7/2014	Proposed responses and revisions to Third NCA are shared with ES.	Staff
2/7/2014	CLAs/LAs are notified that revised chapters are available.	Staff
1/27 – 2/12/2014	Staff confirms any responses changed by CLAs with agencies.	Staff
2/14/2014	Revised Highlights document available to ES, NCADAC, and SGCR for review	ES/Staff
2/10 and- 2/14/2014	ES phone meeting to provide advice on final responses to Interagency review- comments and final edits to the Third NCA.	ES/Staff
2/19/2014	ES meeting	ES/Staff
2/20 – 2/21 2014	NCADAC Meeting	NCADAC
2/21 -2/28/ 2014	CLAs and LAs have opportunity for final review for the Third NCA Report	CLAs/Staff
2/28/ 2014	Revisions to Third NCA Report are finalized. Government review process for Third NCA Report is complete	EOP/Staff
2/28/ 2014	Revised Highlights document available to ES, NCADAC, and SGCR for review	ES/Staff
3/5/ 2014	ES completes final review of changes to Third NCA Report. Full report enters layout.	ES/Staff
3/5/ 2014	ES finalizes Highlights document and submits to the Government for review	ES/Staff
3/7 - 3/12 2014	NOAA conducts IQA review of Highlights document.	NOAA
3/7/ 2014	EOP initiates Interagency review of Highlights via LRM (~1 week comment period to confirm that Highlights is balanced and derivative of full report).	EOP
3/12/ 2014	NOAA acknowledges proper FACA and IQA processes have been documented	NOAA
3/14/ 2014	End of LRM comment period on Highlights document	EOP
3/14 – 3/21/ 2014	ES provides advice on responses to comments and final Highlights document.	ES/Staff
3/21/ 2014	LRM process for Highlights ends (Agencies have signed off on Highlights as a derivative document)	EOP
3/24/ 2014	Revisions to Highlights are finalized. Highlights prepared for printing. (6 week minimum printing time)	EOP/Staff
through 4/2014	Web layout (Third NCA Report and Highlights) and printing (Highlights)	Easterling
4/28/ 2014	NCADAC Meeting to approve Final Third NCA Report and Highlights document	NCADAC
4/28/ 2014	Government Release of Final Third NCA Report and Highlights document	EOP
4/28/ 2014	Third NCA Report and Highlights document are publicly available.	EOP/Staff
4/28/ 2014	Comments and responses from public review of the NCA3 are publicly available.	Staff

Acronyms:

CENRS: Committee on Environment, Natural Resources, and Sustainability, a committee of the NSTC
CLA: Convening Lead Authors of the Draft Third National Climate Assessment
DFO: Designated Federal Official in charge of NCADAC coordination
EOP: Executive Office of the President
ES: NCADAC Executive Secretariat
FACA: Federal Advisory Committee Act
IQA: Information Quality Act
LRM: Legislative Referral Memoranda (i.e., "Agency signoff")
NCA: National Climate Assessment
NCADAC: National Climate Assessment and Development Advisory Committee
NOAA: National Atmospheric and Oceanic Administration
NRC: National Research Council, a panel of the NRC that will review the NCA
NSTC: National Science and Technology Council, a Cabinet-level council under OSTP
OMB: Office of Management and Budget
OSTP: White House Office of Science and Technology Policy
RIT2: NCADAC Report Integration Team, second round
SGCR: Subcommittee on Global Change Research (i.e., the USGCRP Principals)
SLR: Sea Level Rise
NSTC: National Science and Technology Council, part of OSTP
USGCRP: U.S. Global Change Research Program