



DRAFT Agenda
(As of 4-01-11 for distribution)

National Climate Assessment Development and Advisory Committee (NCADAC)

April 4-6, 2011
 L'Enfant Plaza Hotel
 Ballrooms C and D
 480 L'Enfant Plaza SW
 Washington, DC 20024

April 4, 2011	Agenda Items and Speakers	Documents	Desired Outcomes by End of Meeting
8:00 AM	Call to Order <i>Meeting Chair</i>		
8:00 AM	Welcome and Charge to the Committee <i>Dr. John Holdren, Science Advisor to the President ; Director, Office of Science and Technology Policy (OSTP)</i> <i>Shere Abbott, Associate Director for Energy and Environment, OSTP</i> <i>Dr. Jane Lubchenco, Under Secretary of Commerce for Oceans and Atmosphere & National Oceanographic and Atmospheric Administration (NOAA) Administrator</i> <i>Dr. Rebecca Blank, Under Secretary of Commerce for Economic Affairs (on behalf of Secretary Gary Locke)</i>		
8:45 AM	Introduction of Members <i>Meeting Chair</i>	NCADAC Membership List & Bios	
10:00 AM	Background Briefing on National Climate Assessments <i>Tom Karl, Chair, Subcommittee on Global Change Research</i> <i>Kathy Jacobs, Assistant Director for Climate Adaptation and Assessment, OSTP; Director of the National Climate Assessment</i>		
10:45 AM	Break		

April 4, 2011 (cont.)	Agenda Items and Speakers	Documents	Desired Outcomes by End of Meeting
11:00 AM	FACA and Charter Discussion <i>Alice McKenna, Department of Commerce, Office of the General Counsel</i>	NCADAC Charter	
11:45 PM	Lunch		
12:45 PM	Ethics Discussion <i>Dana Jacobs, Department of Commerce, Office of General Counsel</i>	Summary of Ethics Rules for Special Government Employees	
1:15 PM	By-Laws Discussion <i>Cynthia Decker, Designated Federal Official for the NCADAC, NOAA</i>	NCADAC Bylaws (draft)	Suggested amendments for inclusion in final document
1:45 PM	Overview of Interim Strategy/Proposed Approach to NCA <i>Kathy Jacobs, Assistant Director for Climate Adaptation and Assessment, OSTP; Director of the National Climate Assessment</i>	National Climate Assessment Interim Strategy (developed by the Interagency National Climate Assessment Task Force)	Suggested changes and discussion of approach
2:45 PM	Break		
3:15 PM	Roles and Responsibilities Discussion <i>Tom Karl, Chair, Subcommittee on Global Change Research</i> <i>Kathy Jacobs, Assistant Director for Climate Adaptation and Assessment, OSTP; Director of the National Climate Assessment</i>	Form for Selecting Preferred Topics for Committee Members	
4:30 PM	Outcomes from the Workshops/Assessment Process Discussion <i>Kathy Jacobs, Assistant Director for Climate Adaptation and Assessment, OSTP; Director of the National Climate Assessment</i>	Workshop Products ¹	
5:30 PM	Review Actions and Prepare for Day 2		
6:00 PM	Adjourn		

¹ Strategic Planning Workshop Report, Midwest Regional Workshop Report, Knowledge Management Workshop Report, Planning Regional and Sectoral Assessments for the National Climate Assessment (workshop report), Draft Global Context Options Paper, Draft Scenarios Workshop Report; Draft Letter Report, Modeling Workshop

April 5, 2011	Agenda Items-Speakers	Documents	Desired Outcomes by End of the Meeting
8:00 AM	Call to Order <i>Meeting Chair</i>		
8:00 AM	Overview and Discussion: National Indicators of Change <i>Kathy Jacobs, Kathy Jacobs, Assistant Director for Climate Adaptation and Assessment, OSTP; Director of the National Climate Assessment</i> <i>Fred Lipschultz, Assessment Staff, USGCRP</i> <i>Melissa Kenney, NOAA AAAS Fellow, NCA Staff</i>		Recommendations regarding approach
9:00 AM	Public Comment Period² <i>Meeting Chair</i>	Comment Form	
9:30 AM	Overview and Discussion of Outline for the 2013 Assessment Report <i>Virginia Burkett, USGS</i> <i>Fred Lipschultz, Assessment Staff, USGCRP</i> <i>Sheila O'Brien, Assessment Staff, USGCRP</i> Process and rationale for developing the Outline; required vs. optional components; comments received on Federal Register Notice; input received from Regional and Sectoral Workshop; Regional/Sectoral templates	Outline for 2013 NCA Report (Draft); Planning Regional and Sectoral Assessments for the National Climate Assessment (workshop report)	
10:30 AM	Break		
11:00 AM	Alternative approaches to the Outline, Process and Scope <i>Bob Vallario, DOE</i>		
12:00 PM	Lunch		

² Each individual or group requesting to make a verbal presentation will be limited to a total time of five (5) minutes. If there are no prior requests to speak, or time remains in the public comment period, there will be a call to the audience for comments, limited to 5 minutes each. Written comments will also be accepted and 50 paper copies as well as an electronic version should be received by the NCADAC Designated Federal Official (DFO) by 12 p.m. on March 31, 2011, to provide sufficient time for distribution to the members prior to the meeting. Written comments received after 12 p.m. on March 31, 2011, will be distributed to the NCADAC, but may not be reviewed prior to the meeting date.

April 5, 2011 (cont.)	Agenda Items-Speakers	Documents	Desired Outcomes by End of the Meeting
1:00 PM	Facilitated Breakout Sessions: Outline and Alternative Approaches (4 Sessions) <i>Susanne Moser, Susanne Moser Research and Consulting</i> <i>Gary Yohe, Wesleyan University</i> <i>T. C. Richmond, GordonDerr LLP</i> <i>Jim Buizer, Arizona State University</i>		Summary of comments to be discussed on Day 3; Discussion of Outline for the 2013 NCA Report, as amended per discussions on Days 2 and 3
2:30 PM	Break		
3:00 PM	Introduction to the Regional and Sectoral Assessments Strategy Discussion <i>Kathy Jacobs, Assistant Director for Climate Adaptation and Assessment, OSTP; Director of the National Climate Assessment</i>		
3:15 PM	Scenarios and Models for the 2013 Report and the Continuing Process <i>Richard Moss and Tony Janetos, Joint Global Change Research Institute</i> Discussion of approaches to the development and use of scenarios for Assessment purposes; discussion of approaches to modeling and the use of data generated from models; review of input from the Scenarios and Modeling Workshops; proposed plans for development of socioeconomic data for Assessment purpose	Draft Scenarios Workshop Report; Draft Letter Report, Modeling Workshop	Discussion of the approach to scenarios and modeling
4:45 PM	Approach to Regional Climate Data Development <i>Ken Kunkel, Assessment Science Lead, NOAA Technical Support Unit /Cooperative Institute for Climate and Satellites</i>	Regional Climate Variabilities and Trends - Midwest	Discussion of the approach to regional climate data generation
5:15 PM	Building Climate/Society Narratives for Regions: A Case Study (NE) <i>William Solecki, Hunter College of the City University of New York</i>		
5:40 PM	Review Actions and Prepare for Day 3		
6:00 PM	Adjourn		

April 6, 2011	Agenda Items and Speakers	Documents	Desired Outcomes by End of the Meeting
8:00 AM	Call to Order <i>Meeting Chair</i>		
8:00 AM	Overview and Discussion : Engagement Strategy <i>Emily Cloyd, Assessment Staff, USGCRP</i>	Draft Engagement Strategy	Recommendations regarding approach to communications and participation; Members provide input on their preferred topics and assessment efforts; discussion of approach to technical inputs
9:30 AM	Overview and Discussion: Data Management, Peer Review and Web Deployment for the NCA <i>Anne Waple, NOAA Technical Support Unit</i> Report from the Knowledge Management Workshop; alternative approaches considered.	Knowledge Management Workshop Report	Recommendations regarding approaches to data management, peer review, and web deployment
10:30 AM	Break		
11:00 AM	Milestones and Timelines Discussion <i>Anne Waple, NOAA Technical Support Unit</i>	Milestones and Timelines Document	
12:00 PM	Box (Working) Lunch		
12:00 PM	Summarize Comments from Breakout Sessions; Finalize Actions from this Meeting, Next Steps <i>Meeting Chair</i>	Summary Comments Document	
1:30 PM	Logistics Review (Upcoming Meetings; Intersessional Discussions) <i>Meeting Chair</i>		
2:00 PM	Adjourn		