

**TIME AND RESPONSIBILITY SCHEDULE  
For Third NCA Report**

(Approved by NCADAC 18 November 2013)

| November 2013 |    |    |    |    |    |    | December 2013 |    |    |    |    |    |    | January 2014 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|---------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  | S             | M  | T  | W  | T  | F  | S  | S            | M  | T  | W  | T  | F  | S  |
|               |    |    |    |    | 1  | 2  | 1             | 2  | 3  | 4  | 5  | 6  | 7  |              |    |    | 1  | 2  | 3  | 4  |
| 3             | 4  | 5  | 6  | 7  | 8  | 9  | 8             | 9  | 10 | 11 | 12 | 13 | 14 | 5            | 6  | 7  | 8  | 9  | 10 | 11 |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 | 15            | 16 | 17 | 18 | 19 | 20 | 21 | 12           | 13 | 14 | 15 | 16 | 17 | 18 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 | 22            | 23 | 24 | 25 | 26 | 27 | 28 | 19           | 20 | 21 | 22 | 23 | 24 | 25 |
| 24            | 25 | 26 | 27 | 28 | 29 | 30 | 29            | 30 | 31 |    |    |    |    | 26           | 27 | 28 | 29 | 30 | 31 |    |

| DATE               | EVENT   | LEAD                  |
|--------------------|---|-----------------------|
| 11/6/ 2013         | Complete responses to NRC, Federal Agencies, and NCADAC members' comments on Revised Draft Report (process depends on nature of comment, but will involve CLAs and ES, at a minimum). Comments and responses from this phase will be available to NCADAC as needed.   | ES, CLA & Staff       |
| 11/11/ 2013        | ES posts revised version (draft of Government Review Draft) on Resources site. ES posts sample pages of Highlights document on Resources site and continues drafting the Highlights document.   | ES/ Staff             |
| 11/18/ 2013        | NCADAC phone meeting to discuss status of responses to comments on Revised Draft Report and to request authorization for ES to manage and coordinate submittal of (1) the Government Review Draft, (2) later submittal of the Highlights document and (3) coordination with NSTC/OMB and SGCR through sign-off of both documents. | NCADAC                |
| 11/18 -11/22 /2013 | ES finalizes Government Review Draft, submits to NOAA   | ES/Staff              |
| 11/22 – 12/6/ 2013 | NOAA conducts IQA review of Third NCA Report Government Review Draft.   | NOAA                  |
| 12/6/ 2013         | NOAA acknowledges proper FACA and IQA processes have been documented and submits Government Review Draft to EOP.  | NOAA                  |
| 12/13/ 2013        | NSTC/OMB initiates Interagency review of Government Review Draft via LRM (5 weeks maximum, including discussions with agencies, ES, and Staff, to resolve issues).  | EOP/ES/Staff          |
| <b>2014</b>        |   |                       |
| 1/13 – 1/17/ 2014  | Highlights available for NCADAC review, or webinars to view   | ES/Staff              |
| 1/16/2014          | LRM ends  | EOP                   |
| 1/17/ 2014         | SGCR, in coordination with ES and Staff, prepares final responses to Interagency review comments (by Federal members of the NCADAC and agency authors) and prepares Draft Final Report (2 weeks)  | EOP/SGCR/ES/ Staff    |
| 1/20/2014          | ES finalizes Highlights document and submits for review via SGCR and Ex-Officio members of the NCADAC. (Details of Highlights review process to be determined.)   | ES/Staff              |
| 1/31/ 2014         | SGCR, in coordination with ES and Staff, completes Draft Final Report and returns it to NSTC  | SGCR/ES/Staff         |
| 2/14/ 2014         | NSTC sign-off on Draft Final Report complete (not final layout, no interactive graphics)  | NSTC                  |
| 2/14/2014          | SGCR, in coordination with NCADAC ES and Ex-Officios, confirms that Highlights document is derivative of the Draft Final Report and approves Highlights   | SGCR/ ES/ Ex-Officios |
| 11/2013- 3/2014    | Web layout and printing   | Easterling            |
| 4/2014             | NCADAC Meeting to approve Final Third NCA Report and Highlights document  | NCADAC                |
| 4/2014             | Government Release of Third NCA Report and Highlights document  | EOP                   |

**Acronyms:**

CENRS: Committee on Environment, Natural Resources, and Sustainability, a committee of the NSTC

CLA: Convening Lead Authors of the Draft Third National Climate Assessment

DFO: Designated Federal Official in charge of NCADAC coordination

EOP: Executive Office of the President

ES: NCADAC Executive Secretariat

FACA: Federal Advisory Committee Act

IQA: Information Quality Act

LRM: Legislative Referral Memoranda (i.e., "Agency signoff")

NCA: National Climate Assessment

NCADAC: National Climate Assessment and Development Advisory Committee

NOAA: National Atmospheric and Oceanic Administration

NRC: National Research Council, a panel of the NRC that will review the NCA

NSTC: National Science and Technology Council, a Cabinet-level council under OSTP

OMB: Office of Management and Budget

OSTP: White House Office of Science and Technology Policy

RIT2: NCADAC Report Integration Team, second round

SGCR: Subcommittee on Global Change Research (i.e., the USGCRP Principals)

SLR: Sea Level Rise

NSTC: National Science and Technology Council, part of OSTP

USGCRP: U.S. Global Change Research Program