

DRAFT Agenda
NATIONAL CLIMATE ASSESSMENT MEETING

PREPARATORY MEETING, THURSDAY 14th
NCADAC MEETING, FRIDAY 15th

June 14 & 15, 2012
American Geophysical Union
 2000 Florida Avenue Northwest
 Washington, DC 20009

Preparatory Meeting – Thursday, June 14 – This meeting is open to the public

Item #	Time	Topic	Discussion Lead	Documents	Action
1	<i>1:00 PM</i> – <i>1:15</i>	Welcome and Introductions	Melillo, Wyatt		Informational
2	<i>1:15 –</i> <i>1:45</i>	Status report: timelines, products, processes toward the 2013 report and sustained assessment	Jacobs	Milestones, Timeline, Outline for 2013 Report	Informational
3	<i>1:45 –</i> <i>2:15</i>	Proposal for Reaching Consensus	Richmond	Proposal for Reaching Consensus	Informational
4	<i>2:15-3:15</i>	Sustained Assessment Progress and Discussion	Hall		Informational
5	<i>3:15 –</i> <i>3:45</i>	Break			
6	<i>3:45 –</i> <i>5:00</i>	Presentation and discussion of themes and key findings; approach to NRC meeting in July	Chairs		Informational
7	<i>5:00 –</i> <i>5:15</i>	Public Comment Period	Wyatt		
8	<i>5:15-5:30</i>	Plans for Friday	Melillo		Informational
9	<i>5:30</i>	Adjourn			

NCADAC Meeting – Friday, June 15 – This meeting is open to the public

Item #	Time	Topic	Discussion Lead	Documents	Action
1	9:00 – 9:15	Welcome and Introductions, plan for the day	Melillo, Wyatt		Informational
2	9:15 – 10:15	Planning for the Sustained Assessment and Proposed Interim Reports	Hall, Sustained Assessment Author Team	Special Topics Document	Informational
3	10:15 – 10:45	Break			
4	11:00 – 12:00	Format for the 2013 Report(s) and potential rollout options	Melillo, Jacobs		Decisional
5	12:00 – 12:30	Public Comment Period	Wyatt		
6	12:30 – 2:00	Lunch			
7	2:00 – 2:30	Roles and Responsibilities of Lead Authors, CLAs, NCADAC	Chairs	Roles and Responsibilities	Decisional
8	2:30 – 3:15	Outline and messages for the executive summary	Chairs		Informational
9	3:15-3:30	Proposal for Reaching Consensus	Chairs	Proposal for Reaching Consensus (as edited in #3)	Decisional
10	3:30 – 4:00	Break			
11	4:00 – 5:00	Path forward, next steps, assignments and responsibilities	Chairs	Milestones, Timeline	Informational
12	5:00	Adjourn	Melillo		