

**TIME AND RESPONSIBILITY SCHEDULE
For 2013 NCA Report**

(Version approved by NCADAC July 9, 2013.)

July 2013							August 2013							September 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28	29	30	31	29	30					

DATE	EVENT	LEAD
6/4/ 2013	CLAs revisions based on comments are due	CLAs
6/8 to 7/7/ 2013	Review Editors review responses to comments (evaluating whether comments were appropriately addressed by CLAs – issues of cross-chapter coordination NOT addressed yet)	Review Editors
7/9-10/ 2013	NCADAC meeting (authorization to be requested for ES to finalize, manage and coordinate submittal of the Revised Draft Report)	
7/8 to 8/7/ 2013	Draft Report oversight review and revisions by ES (including cross chapter coordination)	ES
7/19 2013	Briefing of Federal Agencies through CENRS on report status and responses to comments	Chairs/Jacobs/Kelly
8/7/ 2013	Revised Draft Report sent to NRC for review of responses to NRC comments; Revised Draft Report is available to NCADAC members and Federal Agencies (via Ex Officio) for review	Jacobs NCADAC
9/ 2013	Development of derivative Highlights document	Editors, CLAs
9/9/ 2013	2 nd NRC review complete – phone or in-person report	Geller
10/1-2 /2013	NCADAC meeting to consider responses to comments on Draft Report (authorization to be requested for ES to finalize, manage and coordinate submittal of the Government Review Draft and Highlights)	NCADAC
10/9 2013	ES prepares Government Review Draft and Highlights in response to NRC, Federal Agencies, and NCADAC members' comments (process depends on nature of comment, but will involve CLAs and ES, at a minimum). Comments and responses in this phase will be available to NCADAC for review.	ES, CLAs & some NCADAC
10/23/ 2013	ES provides Government Review Draft and Highlights document to NSTC (via NOAA and SGCR)	NCADAC
11/06/ 2013	NSTC acknowledges proper FACA and IQA processes have been documented and submits Government Review Draft and Highlights document to OMB for interagency review	EOP
12/06 2013	OMB initiates Interagency review of Government Review Draft and Highlights document review via LRM (4 weeks maximum, possibly shorter)	EOP
2014		
1/06/ 2014	SGCR coordinates responses to Interagency review comments (by Federal members of the NCADAC/ agency authors) and prepares Draft Final Report and Highlights document (1 month)	EOP
1/20 2014	SGCR completes Draft Final Report and Highlights document	
1/30/ 2014	NSTC sign-off on Draft Final Report and Highlights document complete (not final layout, no interactive graphics)	NSTC
10/2013- 2/2014	Web layout and printing	Easterling
3/2014	NCADAC Meeting to approve Final Third NCA Report and Highlights document	NCADAC
3//2014	Government Release of Third NCA Report and Highlights document	EOP

Acronyms:

CENRS: Committee on Environment, Natural Resources, and Sustainability, a committee of the NSTC

CLA: Convening Lead Authors of the Draft Third National Climate Assessment

DFO: Designated Federal Official in charge of NCADAC coordination

EOP: Executive Office of the President

ES: NCADAC Executive Secretariat

FACA: Federal Advisory Committee Act

IQA: Information Quality Act

LRM: Legislative Referral Memoranda (i.e., "Agency signoff")

NCA: National Climate Assessment

NCADAC: National Climate Assessment and Development Advisory Committee

NOAA: National Atmospheric and Oceanic Administration

NRC: National Research Council, a panel of the NRC that will review the NCA

NSTC: National Science and Technology Council, a Cabinet-level council under OSTP

OMB: Office of Management and Budget

OSTP: White House Office of Science and Technology Policy

RIT2: NCADAC Report Integration Team, second round

SGCR: Subcommittee on Global Change Research (i.e., the USGCRP Principals)

SLR: Sea Level Rise

NSTC: National Science and Technology Council, part of OSTP

USGCRP: U.S. Global Change Research Program